

**Brief Introduction
of the Firm**

www.dzungsr.com

HCMC Office: Unit 1605, 16th Floor, Saigon Riverside Office Center, 2A-4A Ton Duc Thang, Saigon Ward, HCMC

Dzungsr & Associates LLC is a boutique shipping and ADR law firm, consisting of highly qualified Vietnamese lawyers who have assisted both international and local clients since 1994. The firm is internationally accredited as a leader in the fields of shipping and marine insurance laws as well as international commercial dispute resolution, being widely recognised within the local legal profession as well as the international business circle.

Job Title

Senior Associate

Expertise

Dispute Resolution

Quantity

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Workplace

HCMC

Job Descriptions

- Advising on legal issues received from clients;
- Drafting/reviewing legal advice, correspondences/agreements for settling disputes, submissions at courts or arbitration institutions assigned by Partners of the firm;
- Meeting/working with clients, opposing parties, other external parties and/or relevant state authorities to resolve legal matters;
- Representing the clients at courts and arbitration institutions;
- Assigning tasks to associates/junior associates, supervising and instructing associates/junior associates under the scope of management;
- Reporting the work progress to the Partners in charge;
- Conducting internal training and other work assigned by Partners of the firm.

Requirements

- Holder of Vietnamese Bachelor of Law Degree (LL.B.)
- Good command of MS Office
- Fluency in oral and written Vietnamese and English
- Skills: Legal research and writing, speaking and presentation, communication, teamwork
- Holder of lawyer card to practice in Vietnam
- At least 05 years of practical experience in dispute resolution after graduation

Benefits

- Competitive salary
- Professional working environment
- Private health insurance
- Annual firm retreat

CV and relevant qualification documents should be sent by email to saigon.office@dzungsr.com